**Instructions for submitting information sheets, consent forms and assent forms.**

**Please refer** [**http://www.who.int/rpc/research\_ethics/informed\_consent/en/**](http://www.who.int/rpc/research_ethics/informed_consent/en/) **for detailed instructions**

Please note that these are templates developed by the WHO ERC to assist the Principal Investigator in the design of their informed consent forms (ICF). It is important that Principal Investigators adapt their own ICFs to the outline and requirements of their particular study. You can download templates for the following

* [Informed Consent for Clinical Studies](http://www.who.int/entity/rpc/research_ethics/InformedConsent-clinicalstudies.doc)
* [Consent for Storage and Future Use of Unused Samples](http://www.who.int/entity/rpc/research_ethics/Informed%20consent%20for%20sample%20storage.doc)
* [Informed Consent for Qualitative Studies](http://www.who.int/entity/rpc/research_ethics/InformedConsent-qualitativestudies.doc)
* [Informed Assent for Children/Minors](http://www.who.int/entity/rpc/research_ethics/InformedAssent.doc)
* [Informed Parental Consent for Research Involving Children (qualitative)](http://www.who.int/entity/rpc/research_ethics/ICFparentalConsent-qualitative.doc)
* [Informed Parental Consent for Research Involving Children (clinical)](http://www.who.int/entity/rpc/research_ethics/ICF%20Parental%20Consent-clinicalstudies.doc)

### All studies involving human participants (both verbal and written consent) must have;

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| Form A | Informed consent form in two parts  Part I- Information sheet/s (for verbal and written consent) addressing each category of participant.  The information here is written by the researcher addressing the participant  Part II - consent form is a declaration by the participant  Parts I and II must be **on separate sheets of paper**  Important: All information sheets should carry the following statement in the relevant language:  This study has been approved by the Research Ethics Committee of the Faculty of Medical Sciences, University of Sri Jayewardenepura. If you have any complaints/concerns regarding this study, you may contact the following:  ………………………………………………………..  (leave blank, we will provide you the REC contact member details once the project is approved by the REC) |
| Form B | An assent form: for studies involving children aged 12 years – 18 years, child’s assent must be obtained in addition to the parent’s consent |

**All documents submitted must carry the date and version number as a header /footer**